

[] **DENTIST'S PRE-TREATMENT ESTIMATE**
 [] **DENTIST'S STATEMENT OF ACTUAL SERVICES**

Send Completed Forms to: Healthplex, Inc.
333 Earle Ovington Blvd., Suite #300, Uniondale, NY 11553-3608
Providers Call - (888) 468-2183 Press Option # 3 Members Call -
(800) 468-0600 Press Option # 1 www.healthplex.com
Email: info@healthplex.com

NOTE: ALL INFORMATION MUST BE PRINTED
TREATMENT OVER \$250 MUST BE PREAUTHORIZED

1. Patient Name				2. Relationship to Subscriber Self Spouse Child Other				3. Sex M F		4. Patient Birthdate		5. Fulltime Student School City Y N	
6. Subscriber Name First Middle Last				7. Subscriber Social Security Number						8. Subscriber Date of Birth			
9. Subscriber Mailing Address City, State, Zip													
10. Group No. GG-258		11. Are Other Family Members Employed? Employee Name Soc. Sec. No. Y N			12. Date of Birth			13. Name and Address of Employer in Item 11					
14. Is Patient Covered by Another Dental Plan? N			15. Dental Plan Name Policy it Name and Address of Carrier										

16. I certify that I have read and understand the eligibility requirements for this program as described in the plan and that the patient for whom the claim is made is eligible for benefits. I further certify that neither I nor any of my dependents is covered by any other enrollment in a group dental insurance program, except as noted. I have reviewed the following treatment plan. I authorize release of any information relating to this claim.

Signed (Patient or Guardian) _____ Date _____

																	To Be Completed By Dentist +												
17. Procedure Date (MM/DD/YY)		18. Area of Oral Cavity		19. Tooth #(s) / Letter(s)		20. Tooth Surface		21. Procedure Code		22. Description							23. Fee		24. Administrative										

5. Place an *W on each missing tooth																	26. Other fee(s)		27. Total Fee	
18. Remarks																				

AUTHORIZATIONS				ANCILLARY CLAIM TREATMENT INFORMATION																
19. I have been informed of the treatment plans and associated fees. I agree to be responsible for all charges for dental services and materials not paid by my dental benefit plan, unless law, or the treating dentist or dental practice has a contractual agreement with my plan or a portion of such charges. To the extent permitted by law, I consent to your use of this claim.				20. I am prohibited by law from disclosing this claim.		31. Place of Treatment (Check applicable box) <input type="checkbox"/> Provider's Office <input type="checkbox"/> Hospital <input type="checkbox"/> ECF <input type="checkbox"/> Other											32. Number of Enclosures Radiographs(s) Oral [] Model(s) []			
						33. Is Treatment for Orthodontics? <input type="checkbox"/> No. (Skin 34-35) <input type="checkbox"/> Yes. (Complete 34-35)											36. Replacement of Prosthesis? (37)			
21. Patient/Guardian signature _____ Date _____						34. Date Appliance Placed (MM/DD/YY) _____ 35. Months of Treatment _____							37. Date Prior Placement (MM/DD/YY) _____							
22. I hereby authorize and direct payment of the dental benefits otherwise payable to me, directly to the below named dentist or dental entity, if allowed under my group guidelines. I understand that benefits will automatically be assigned to my dentist if he or she is a Healthplex PPO Provider.				23. This claim is for:		38. Treatment Resulting from (Check applicable box) <input type="checkbox"/> Occupational Illness/injury <input type="checkbox"/> Auto Accident <input type="checkbox"/> Other accident											39. Date of Accident (MM/DD/YY) _____ 40. Auto Accident State _____			
						24. Subscriber signature _____ Date _____				39. Date of Accident (MM/DD/YY) _____ 40. Auto Accident State _____										

41. BILLING DENTIST OR DENTAL ENTITY (Leave blank if dentist or dental entity is not submitting)				46. TREATING DENTIST AND TREATMENT LOCATION INFORMATION																
Name, Address, City, State, Zip Code				I hereby certify that the procedure(s) as indicated by date are in progress (for procedures that require multiple visits) or have been completed and that the fees submitted are the actual fees I have charged and intend to collect for those procedures.																
				47. Provider ID _____ Date _____																
2. Provider ID				43. License Number			49. Address, City, State, Zip Code											48. License Number		
4. SSN or TIN				45. Phone Number ()			50. Phone Number ()											51. Treating Provider Specialty		

IMPORTANT:

*Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime."

PLEASE REVIEW BEFORE SUBMITTING CLAIMS

INSTRUCTIONS FOR MEMBERS:

1. Complete items 1 through 15 in full to assure positive and prompt payment. Please print or type.
2. The member must sign and date the claim.
3. If total charges for the planned course of treatment can reasonably be expected to be \$250 or more, the form must be completed and submitted prior to the commencement of the course of treatment for a pre-determination of benefits. Healthplex will notify you of the benefits payable. X-RAYS MUST BE ATTACHED.
4. If total charges for the planned course of treatment will be less than \$250, the claim form should be completed when treatment is completed.
5. Dental coverage is subject to specific limitations and exclusions. Please refer to your insurance booklet and certificate for a description of covered services, limitations, and exclusions.
6. THIS FORM WILL BE RETURNED IF IT IS INCOMPLETE OR INCORRECT.

INSTRUCTIONS FOR DENTIST:

Predetermination required for \$250 or more, x-rays must be attached.

Generally, x-rays will not be required pre-operatively when the treatment plan involves only the use of Amalgam, Plastic, Silicate or Composite Restorations.

Diagnostic x-rays should be submitted for all other treatment. A pre-operative and post-operative x-ray is required where endodontic treatment has been rendered.

REMARKS FOR UNUSUAL SERVICES

Mail completed Form to:

Healthplex[®]

Leadership in Dental Plans

333 Earle Ovington Blvd., Suite 300 Uniondale, NY 11553-3608

Members Only Call Customer Service 1- 800-468-0600 Press Option 1
Providers Only Call Provider Hot Line 1- 888-468-2183 Press Option 3

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